







Department of Public Expenditure & Reform
Personal Computer Framework

Standard Office PC

Pricing and Overview – September 2012

The Personal Computer Framework is an arrangement which simplifies the purchase of high quality PCs at very competitive rates. It is now available to all non-commercial public bodies across Ireland. This is a legally compliant arrangement, which was developed under EU public procurement regulations. It is managed centrally by a Contract Management Team in the Department of Public Expenditure & Reform that can assist you in all aspects of buying PCs under this arrangement.

A Standard Office PC has been defined by the Contract Manager in consultation with the ICT Frameworks Steering Group¹. This competitively priced PC is suitable for most day-to-day office tasks and should meet the requirements of most organisations looking for an Office PC. Four qualified suppliers have proposed such a PC, **ceiling prices** for these are listed below.

Standard Office Personal Computer (summary)				
Supplier	Dell	HP	Lenovo	PC Peripherals
Product				
Model	Optiplex 3010	HP 6000 Pro Desktop	Think Centre M72e	Celtic G630 Series
Processor	Intel Dual Core G645 2.9 GHz	Intel Dual Core E5400 2.70 GHz	Intel Pentium G630 2.75GHz	Intel Dual Core 2.75 GHz
OS	Windows 7 Pro	Windows 7 Pro	Windows 7 Pro	Windows 7 Pro
RAM	4GB	4GB	4GB	4GB
Hard Drive	500GB	320GB	500GB	500GB
Delivery	Free	€14.76	€15.00 (less than 15 units)	€12.30
Price (incl. VAT)	€571.95	€630.99	€587.94	€547.35

***Note 1:** Prices are inclusive of PC, 19" TFT Monitor, Warranty (3 years Next Business Day Onsite Countrywide including full parts and labour cover), and VAT 23%.*

***Note 2:** The PCs are capable of running Microsoft Windows XP and Microsoft Windows 7, see the last page of this document for more detailed*

¹ The ICT Frameworks Steering Group is chaired by the Department of Public Expenditure & Reform and comprises representatives from various sectors of the non-commercial public sector.

specifications.

Note 3: If the technical specification of the Standard Office PC does not meet your requirements, please refer to the following website link:
<http://ictprocurement.gov.ie>

Standard Office PC – September 2012 (detailed spec)

	Dell	HP	Lenovo	PC Peripherals
Model	Optiplex 3010	HP 6000 Pro Desktop	Think Centre M72e	Celtic G630
Processor	Intel Dual Core G645 2.9 Ghz	Intel Dual Core E5400 2.70Ghz	Intel Pentium 2.75 GHz	Intel Dual Core 2.75 GHz
BAPCo * (Sysmark 2007)	148	144	195	189
OS	Windows 7	Windows 7	Windows 7	Windows 7
RAM	4GB	4GB	4GB	4GB
Hard Disk	500GB SATA	250GB SATA	500GB SATA	500GB SATA
Form Factor	Desktop, Small Form Factor	Desktop, Small Form Factor, Mini-tower	Desktop, Small Form Factor	Desktop, Small Form Factor, Mini-tower
Removable Storage	16x DVD+/- RW	DVD+/- RW DVD & CD – 16x48x32	12x DVD+/- RW	20x DVD RW DVD & CD
Network	Internal 10/100/1000 Ethernet (RJ45)	Internal 10/100/1000 Ethernet (RJ45)	Internal 10/100/1000 Ethernet (RJ45)	Internal 10/100/1000 Ethernet (RJ45)
USB Ports	8 (2 front/6 rear)	12 (4 front/6 rear/2 internal)	8 (2 front/4 rear/2 internal)	8 (2 front/6 rear)
Graphics	Integrated Graphics	Integrated Graphics	Integrated Graphics	Integrated Graphics
Monitor (TFT flat screen)	19” LED VGA (1280x1024)	19” Wide Screen 16:9	19” Wide Screen 16:9	19” LCD Wide Screen 16:9
Green Rating	EPEAT Gold, Energystar 5.0	EPEAT Gold, Energystar	EPEAT Gold Rating	Energystar 5.0
Cost	€571.95	€630.99	€587.94	€547.35
Delivery	Free	€14.76	€15.00 (less than 15 units)	€12.30

Items Offered as Standard:

Warranty (3 years Next Business Day Onsite Countrywide including full parts and labour cover);

Standard Operating System installed is Microsoft Windows 7 Pro;

19” Flat Screen Monitor;

Prices are € and Include VAT @ 23%.

* **BAPCo version used is SysMark 2007.**

How to Buy a PC:

You email a Request for Quote (RFQ) to pcframework@gov.ie (this email will be forwarded to all 4 suppliers). An RFQ email template is presented below. Suppliers will respond with prices (prices will not be higher than the ceiling prices listed above). You then evaluate the responses and select a winner based on your award criteria.

Framework Rules:

1. You must treat all of the suppliers fairly and equally.

You must specify your requirements in a non-discriminatory way and solicit a quote from all suppliers. **NB: Vendor names or technologies (such as Pentium, AMD, Dell, HP, Lenovo, PCP etc) cannot be used in specifying what is required. Likewise the name or speed of the processor chip required eg Intel Dual Core @2.0GHz, or AMD Athlon @2.0Ghz cannot be specified as they don't allow all vendors to respond.** Emails to pcframework@gov.ie will be forwarded to all approved vendors.

2. You must allow the suppliers sufficient time to respond to a Request for Quote (RFQ).

You must allow suppliers a reasonable amount of time to submit a response. For a simple mini-competition (e.g. buying 10 Standard Office PCs with no variation in the spec or additional services), a minimum of 3 full working days is recommended. More complex mini-competitions (e.g. drawdown agreements) should be given at least 2 to 3 full working weeks.

3. You must be open and transparent with regard to how you will select the winning quote.

When issuing an RFQ you should clearly state the criteria you will apply to select the winner. Purchases of Standard Office PCs are usually based on cost. Cost has been used in the RFQ email example. However, if you want more flexibility in choosing a supplier, the framework allows you to apply any or all of the following criteria:

- Suitability for Intended Use
- Delivery Conditions
- Cost
- Excess over minimum Specification
- Special Requirements
- References attesting to the quality of products and services

Note: Under EU procurement law the responsibility for observing these rules lies with you, the customer

RFQ Email Template:

Please see below for an example of an email request. **Emails to pcframework@gov.ie are for PCs only, i.e. not for Laptops or other equipment.**

To: pcframework@gov.ie
Subject: Request For Quote (Standard Office PC)

Dear Supplier,

Please quote for *[Quantity]* Standard Office PCs as per the PC Framework.

The closing date for quotes is 5pm on *[Date]*.

Any contracts arising from this request for quote will be awarded on the basis of the following Award Criteria:

Cost *[percentage %]*,

[insert other criteria here along with percentages% or delete if not applicable] . E.g. 'Suitability for Use 20%, (Total % must be 100%).'.

The anticipated award date is *[Date]*.

Regards

[Main Contact Name, Department, Address, Ph No.]

Associated Products:

In addition to the Personal Computers, the Framework also covers products associated with them. Examples of Associated Products which may be purchased under the PC Framework are listed below.

Monitors

17" (standard or adjustable), 19" (standard or adjustable), 20" or larger TFT

Speakers

Wireless Keyboard and Mouse

128MB

Keyboard Graphics

and Adapter

USB Memory Key

Please note that this is not an exhaustive list of associated products that is available under the PC Framework: essentially you can buy any item that is associated with the supply or ongoing operation of a Framework PC.

If you wish to buy Associated Products through the PC Framework, all you have to do is specify your requirement in your Request for Quote.

For Support and Assistance:

The ICT Frameworks Team can be contacted with any queries regarding the Framework agreements:

Name: Contract Management Team

Email: ictframeworks@gov.ie

Website: <http://ictprocurement.gov.ie>

If you have any questions on how to buy PCs using the PC Framework contact us at ictframeworks@gov.ie. Further information and guidance on procurement matters, specifically ICT procurement arrangements, i.e. PCs, Notebooks, Mono and Colour Printers is available on the website at: <http://ictprocurement.gov.ie>.

Associated Services:

The Framework also covers associated services related to PCs. Some examples of these are given below.

Unpacking & Packaging Removal Service

Whereby equipment bought through the Framework is delivered to the installation point in the Customer's premises, unpacked by the Vendor's agent and all packaging relating to the delivered item(s) is taken from the Customer's premises for disposal by the Vendor's agent.

Installation, Unpacking & Packaging Removal Service

Whereby equipment bought through the Frameworks is delivered to the installation point in the Customer's premises, unpacked by the Vendor's agent, installed for the Customer's use by the Vendor's qualified agent and all packaging relating to the delivered and installed item(s) is taken from the Customer's premises for disposal by the Vendor's agent.

Repair Services

Whereby faulty PCs and associated products, whether purchased through the Frameworks or not, are removed from the Customer's premises by the Vendor's agent and repaired.

Disposal Services

Whereby obsolete PCs and associated products, whether purchased through the Frameworks or not, are removed from the Customer's premises by the Vendor's agent and disposed of in a secure manner and in accordance with all relevant legislation. Tenders should not be sought for any removals which are provided free of charge further to the WEEE Directive.

Image Deployment

Whereby the vendor or vendor's agent will deliver a PC bought through the Framework with an agreed software image pre-installed.

Buy-back or Trade-in

Whereby the vendor or vendor's agent will buy back equipment bought through this Framework or allow a trade-in value off the cost of new equipment for existing equipment."

The costs of these services will vary depending on the number of PCs involved, and some of the vendors require a minimum number of purchases for some of them. **If you wish to avail of one or more of these services then all you have to do is specify your requirement in your Request for Quote.**